

IEEE CCECE 2027 Workshop Proposal Template

Maximum of 5 pages, submitted as a single PDF.

1. Title of the Workshop

[Insert Workshop Title Here]

Acronym: [Insert Acronym if applicable, e.g., W-SEC 2027]

2. Description of the Technical Issues Covered

(Explain the scope, motivation, and objectives of the workshop. Emphasize why this topic is timely, why it is important to the electrical and computer engineering community, and what the attendees will gain from it.)

[Insert text here...]

3. Topics Not Covered by Main Conference Tracks

(Maximum 1 page. Explicitly state how the scope of this workshop differs from the main CCECE 2027 tracks. Detail the specific niches, emerging technologies, or cross-disciplinary areas this workshop will capture that might otherwise be overlooked.)

[Insert text here...]

4. Workshop Organizers

(List the names, affiliations, and contact information for all organizing committee members.)

- **Name:**
 - **Affiliation:**
 - **Email:**
 - **Role in Workshop:** (e.g., General Chair, TPC Chair)
- **Name:**
 - **Affiliation:**
 - **Email:**
 - **Role in Workshop:**

5. Short Biography of Organizers

(Maximum 200 words per organizer. Highlight previous experience in organizing conferences, workshops, or special sessions, especially within IEEE. Provide evidence of expertise in the workshop's topic area.)

- **[Organizer 1 Name]:** [Insert bio...]
- **[Organizer 2 Name]:** [Insert bio...]

6. Potential Participants

(List potential Program Committee (TPC) members and invited keynote or panel speakers. Indicate clearly if the speakers have already accepted the invitation to participate.)

Potential Technical Program Committee Members:

- Name, Affiliation
- Name, Affiliation

Potential Invited Speakers / Keynotes:

- Name, Affiliation *(Status: Invited / Accepted)*
- Name, Affiliation *(Status: Invited / Accepted)*

7. Planned Format and Schedule

(Specify the desired duration and provide a tentative schedule. Workshops may include paper presentations, keynotes, and panels.)

- **Duration:** [Half-day / Full-day]
- **Preferred Date:** [Insert preferred date during the conference, if applicable]
- **Tentative Schedule:**
 - 09:00 - 09:15: Opening Remarks
 - 09:15 - 10:00: Keynote Speech
 - 10:00 - 10:30: Coffee Break
 - 10:30 - 12:00: Technical Session 1 (Paper presentations)
 - *[Continue schedule as appropriate...]*

8. Paper Review Plan

(Describe the review process to ensure high academic quality, adhering to IEEE best practices. Typically, this involves at least three independent reviews per paper via Sparcly.)
[Insert text here...]

9. Publicity and Promotion Plan

(Detail how you will attract high-quality submissions and ensure strong attendance. Mention specific mailing lists, social media channels, related societies, and targeted research groups.)

[Insert text here...]

10. History of the Workshop (If Applicable)

(If this is a recurring workshop, provide details of past editions. If this is the first edition, state "New Workshop Proposal".)

- **Previous Edition:** [e.g., IEEE CCECE 2026, Location]
- **Number of Submitted Papers:**
- **Number of Accepted Papers:**
- **Number of Attendees:**

Appendix: Draft Call for Papers (CFP)

(Maximum 1 page. This draft should be ready to be published on the conference website if the workshop is accepted. Include a brief introduction, a bulleted list of topics of interest, and key dates.)

Call for Papers: [Workshop Title]

Introduction: [Brief introductory paragraph to attract authors.]

Topics of Interest: We invite original research papers on topics including, but not limited to:

- [Topic 1]
- [Topic 2]
- [Topic 3]

Important Dates: *(Align these dates with the main CCECE Workshop Timeline)*

- **Paper Submission Deadline:** [Date]

- **Acceptance Notification:** [Date]
- **Camera-Ready Deadline:** [Date]

Submission Instructions: All papers must be submitted via Sparcly (<https://conferences.sparcly.ai/CCECE2027>) and follow standard IEEE formatting guidelines. [Add any specific page limits or review policies here.]